

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**September 9, 2024**

A regular meeting of the Board of Examiners of Psychology was held on September 9, 2024 at 10:00am via Zoom teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

**MEMBERS PRESENT**

Eva Markham, Ed.D.- Chair  
Lisa Bond M.A.  
Jay Prather-Citizen at Large  
Harwell Smith, Ph.D.  
Emily Skaggs, Psy.D.  
Jeff Hicks, Ph.D.  
Lorilea Conyer M.A.  
Dennis J. Buchholz, Ph.D.

**DEPARTMENT OF PROFESSIONAL LICENSING STAFF**

Jamar Carter, Executive Staff Advisor  
Kristen Lawson, Commissioner  
Kayla Maupin, Boards & Commissions Support Specialist  
Trish Provence, Boards & Commissions Support Specialist  
Jenna Wells, Fiscal Support Specialist

**MEMBERS ABSENT**

**GUEST**

Eric Russ, KPA  
Aubrey Borgen, Licensee

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**CALL TO ORDER**

Board Chair, Dr. Markham called the meeting to order at 10:06 a.m.

**BOARD MEMBER SWEAR-IN**

Board Chair, Dr. Markham notified the board that newly appointed Board Member, Lisa Bond completed her Board Member Oath prior to the today's Board Meeting and shared some background information on her.

**MINUTES**

The Board reviewed the minutes from the August 5<sup>th</sup>, 2024 Board Meeting. Dr. Buchholz made a motion to approve the meeting minutes as presented. Dr. Smith second the motion and the motion carried.

**DPL REPORT**

Commissioner Lawson provided an update regarding the Board Counsel RFP and detailed the Board on the next steps in the process

Dr. Buchholz inquired on specific ways to speed-up the RFP process to hire Board Counsel with a suggestion to delegate Board Chair to act on behalf of the Board to complete the remaining steps once the scoring of the RFP has been completed.

**FINANCIAL REPORT**

The Board reviewed the August 2024 Financial Report.

**LICENSURE STATUS REPORT**

Dr. Markham presented the licensure status report as of September 9, 2024.

**ATTORNEY UPDATE**

The Board discussed the RFP application period closing and procedures for selecting the next board attorney. Dr. Buchholz made a motion to appoint Dr. Markham to make a hiring selection before the September 29<sup>th</sup> Board Retreat. Dr. Smith second the motion and the motion carried.

## COMPLAINTS/OTHER LEGAL MATTERS

Complaints Committee Chair, Dr. Buchholz presented the following recommendations and motions to the Board:

- 2024PSY00005
  - Referred for Investigation.
- 2024PSY00009
  - Referred for Investigation.
- 2024PSY00010
  - Referred for Investigation.

Dr. Smith second the motion and the motion carried.

## OLD BUSINESS

The Board discussed the continuance topic of “The Use of Testing Technicians” and Dr. Skaggs provided supporting reasons regarding the topic. The Board decided that once Counsel is obtained, request a review of the current regulations & provide input. The discussion regarding the use of testing technicians was added to the agenda for the Regulations Committee meeting on September 18, 2024 and the agenda of the Board Retreat on September 31, 2024.

Board Chair, Dr. Markham reminded the Board about details for the Board Retreat scheduled from September 29, 2024 – October 1, 2024. All Board Members and DPL Staff (Board Specialist) can arrive Sunday afternoon/evening. The first meeting will take place on Monday at 9a.m. CST. Dr. Smith made a motion to conduct the Board Retreat as a Regular Meeting. Mr. Prather second the motion and the motion carried.

Dr. Smith presented the finalized Board Consultant RFP to the Board for review on behalf of the Board Consultant Committee with a motion to submit the RFP to the Commissioner. Dr. Skaggs second the motion and the motion carried. The Board request notification when the RFP is available for public submission and to be displayed on their website under LATEST NEWS.

Dr. Smith reiterated his request from KPA detailing the tally marks and submissions to the Governors Offices on Board Member appointments. Dr. Markham explained the response received from KPA and that the tally marks/votes candidates received for appointment wasn't public material.

## NEW BUSINESS

The Board reviewed & discussed KRS 319.020(5) – Annual Elections. Annual Elections for Board Chair will be held in December 2024. The Vice Chair position is currently open.

The Board reviewed three proposed amendments to the regulation. Mr. Prather presented an amendment to 201 KAR 26:155. The Regulations Committee motioned to accept the amendment, Mrs. Conyer second the motion and the motion carried.

Mr. Prather presented an amendment to 201 KAR 26:190. The Regulations Committee motioned to accept the amendment, Dr. Skaggs second the motion and the motion carried.

Mr. Prather presented an amendment to 201 KAR 26:280. The Regulations Committee motioned to accepted, Dr. Smith second the motion and the motion carried.

The Board reviewed Texas's Behavioral Health Executive Council (TBHEC) proposed bylaw amendment to keep EPPP Part-2 optional, which will be voted on at the upcoming ASPPB meeting October 30th-November 2<sup>nd</sup>. Dr. Smith motioned that the Board vote on the issue before a delegate attended the annual ASPPB meeting. Mr. Prather opposed the motion, so as not to limit the delegate in the case the Board did not finalize a vote before the annual

ASPPB meeting. Ms. Conyer second the motion and the motion did not carry as one member voted in favor, three members opposed, and three members abstained from voting. All discussions were tabled until the Board Retreat.

The Board reviewed email correspondence concerning a request to remove a supervisee from a supervisor's eServices account. The supervisee has not conducted appropriate steps to submit Final Supervisory Report for the last three years. Dr. Smith made a motion to allow Board Specialists to remove the supervisee in eServices and notify the supervisee via certified mail. Dr. Hicks second the motion and the motion carried.

The Board reviewed email correspondence requesting information about temporary provisions that would allow psychologists from non-PSYPACT states to practice via-telehealth over state lines. The Board referred to the regulation 201 KAR 26:215 Non-Resident Status to provide an answer.

The Board reviewed the ASPPB Invoice for annual membership dues. Dr. Skaggs made a motion to pay the invoice. Dr. Buchholz second the motion and the motion carried.

The Board discussed the ASPPB Annual Meeting in Dallas, Texas on October 30<sup>th</sup>-November 2<sup>nd</sup>, 2024. Dr. Markham, Dr. Hicks, and Mrs. Bond volunteered to attend the meeting. Dr. Smith made a motion to approve the three Board Members to attend the ASPPB Annual Meeting on behalf of the Kentucky Board of Psychology. Dr. Buchholz second the motion and the motion carried.

The Board discussed solutions for increasing efficiency in scheduling Orals and Jurisprudence Examinations. The Board discussed scheduling an additional date for in-person examinations, aside from the routine first Monday of the month examinations taking place at 3pm. The Board Specialists are asked to communicate with the Department of Transportation for options of available rooms in the month of November on alternative dates. All Board Members are encouraged to volunteer as examiners in October, November, and December. The Board requests Board Specialists to send additional communication to the Kentucky Psychology Association requesting volunteer examiners for future dates.

## **MONTHLY REPORTS**

### **Supervision Report:**

Dr. Smith notified the board that all supervision has been reviewed and approved.

### **Continuing Education Report:**

Dr. Buchholz notified the board that all Continuing Education applications for August and September have been reviewed and approved.

### **Credentials Review Committee:**

Dr. Skaggs provided an update regarding applications.

31 applications reviewed:

- 24 Approved
  - A.J., H.A., J.K., A.D., A.K. (EPPP Only), A.Q., A.W., B.B., B.B., C.H., C.S., E.A. (EPPP Only), G.M. (EPPP Only), K.W., K.N., K.M., M.S., M.R. (EPPP Only), N.T., S.W., K.R. (HSP), A.G. (HSP), A.V. (HSP), D.L. (HSP)
- 5 Deferred
  - C.F., M.S., P.W., R.W., B.K.
- 2 Denied
  - S.M., S.R.

### **Examination Report**

Dr. Markham appointed Ms. Bond to the Examination Committee and volunteered to assist with the review

process until Ms. Bond is up to par on the process.

**Disciplined Psychologist Report:**

No Report

**Newsletter Report:**

Mr. Prather will present draft of Newsletter at Board Retreat.

**Regulations Committee Report:**

Mr. Prather presented amendments to regulation during Board Discussion of New Business.

**COMMITTEE RECOMMENDATIONS:**

A motion was made by Dr. Smith to accept all committee recommendations. Mrs. Conyer second the motion and the motion carried.

**PER DIEM & HONORARIA:**

- Dennis Buchholz
  - August 16, 2024 - Regulation Committee Meeting
  - September 6, 2024 - Continuing Education Review
  - September 7, 2024 - Complaints Review
  - September 8, 2024 - Continuing Education Review
  
- Harwell Smith
  - August 27, 2024 - Special Meeting for Board Consultant RFP
  - September 4, 2024 - Supervision Review
  
- Emily Skaggs
  - August 22, 2024 - Credentials Review
  - August 24, 2024 - Credentials Review
  - September 2, 2024 - Credentials Review
  - September 3, 2024 - Credentials Review
  - September 6, 2024 - Credentials Committee Meeting
  
- Lorilea Conyer
  - August 15, 2024 - Credentials Review
  - August 16, 2024 - Regulation Committee Meeting
  
- Jay Prather
  - August 16, 2024 - Regulation Committee Meeting
  - August 27, 2024 - Special Meeting for Board Consultant RFP
  
- Eva Markham
  - August 16, 2024 - Regulation Committee Meeting
  - August 27, 2024 - Licensees Correspondence
  - September 6, 2024 - Credentials Committee Meeting

Mr. Smith made a motion to approve travel, per diem and exam honoraria compensation for all eligible members attending today's meeting, Dr. Buchholz second the motion and it carried.

**NEXT MEETING:**

Monday, September 30, 2024 at 10:00 a.m.

**PUBLIC COMMENT:**

Eric Russ addressed the Board on behalf of KPA. He notified the Board that his organization is in favor of the EPPP-2 replacing oral examinations. He relayed concerns from attendance at the previous month's Legislative Oversight Committee meeting surrounding ongoing problems with scheduling licensees for Structured Examinations. He conveyed that the Board of Psychology had 61 complaints from constituents at last month's meeting.

Aubrey Borgen addressed the Board as a member of the public. She inquired on the status of her licensure application. She was provided an update that her transcripts were received but that her application, posted in the mail last week, had not reached the Department of Professional Licensing yet for Board Specialists to process.

**ADJOURNMENT:**

Mr. Smith made a motion to adjourn at 12:11 a.m., Dr. Buchholz second the motion, and it carried.